

# Resumé of Daniel MARIE

**Address** ..... Waitara, NSW 2077

**Telephone**..... (0411) 612 904

**Email** ..... dmarie@optusnet.com.au

**Nationality** ..... Australian

**Year of Birth**..... 1961

**Secondary Education**..... All Saints' College, Bathurst, NSW - HSC 1979

**Tertiary Education**..... Bachelor of Electrical Engineering (University of Sydney) 1984

Project Manager experienced in fast-paced, results-oriented environments with tight specifications and deadlines, for example, information technology, manufacturing, defence, government, financial services, document management, transport and events.

Highly successful in developing synergistic relationships to bring projects to completion on time and within budget. Excellent leadership, organizational, and communication skills.

Strong suite of skills in project planning, process design, documentation, configuration management and risk management. Able to operate at all levels of a project, from strategic directions down to resolving technical complexities.

## Work Experience - Time Line

Year	1984	1985	1986	1987	1988	1989	1990
Company	Sydney Uni	Megadata		Scandic International		Tekpro	Thomson Sintra Pacific
Projects		Various		Change Machine Red Light Cameras		Various	Sonar for Submarines
Role		Test Engineer	Project/System Engineer	Design Engineer Technical Manager		Tech Author	Documentation Project Manager, ILS

Year	1991	1992	1993	1994	1995	1996	1997
Company	Thomson Sintra Pacific	Quoin Technology		Ingenova			
Projects	Sonar for Submarines	Various in Transport, Utilities		Various in Defence, Manufacturing, Light Industry			
Role	Documentation Project Manager, ILS	Project Manager Senior Technical Author		Documentation Consultant Technical Author			

Year	1998	1999	2000	2001	2002	2003	2004
Company	IBM Olympic Program			Australian Hearing		CBA	IBM GSA
Projects	Sydney 2000 Olympic Games and Paralympic Games			Client Information System (AHCIS)		IT&T Mgt Model	Remote Access
Role	Documentation Consultant Sporting Event Results System Manager			Project Manager Management Consultant		IT Mgt Consultant	Project Manager

Year	2005	2006	2007	2008	2009	2010	
Company	IBM GSA	RailCorp		Sydney Water	RailCorp	WorkCover NSW	RailCorp
Projects	Remote Access	OSCAR Trains		Desalination Plant	OSCAR Trains	Sharepoint Internet Site	Passenger Emergency Exits
Role	Project Manager	ILS, Reliability, Maintenance, Documentation		Project Mgt Systems	Systems Verification	IT Project Management	Project Engineer

## Work Experience

### RailCorp – Internal Emergency Door Release

**Project Engineer**

*July 2009 to Present*

RailCorp has a revised containment policy which requires all trains to be fitted with a device that will allow passengers to get out of the train in the event of an accident. I joined the team to plan and manage the prototype testing, functional testing by passengers and train crew and in-service trials.

My main role has been to oversee the acceptance testing, develop crew procedures, signage and training material and design the maintenance plans for the devices in the Millennium trains.

### WorkCover NSW – Internet Re-Development Project

**IT Programme Manager**

*April 2008 to June 2009*

As programme manager for the development of the new \$1.1m internet site for WorkCover, I was responsible for all aspects of the project – including budget, business requirements, site design, software development, testing and handover.

The project involved Microsoft Sharepoint, a team of 5 developers, 2 business analysts, 2 testers and numerous vendors (including Microsoft). We succeeded in delivering a showcase web site that will allow WorkCover customers to find information easily and quickly ([www.workcover.nsw.gov.au](http://www.workcover.nsw.gov.au)).

A key factor in our success was the early establishment of trust with the business through demonstration of success in small steps along the way. In addition, continual re-evaluation of the business requirements has ensured we are delivering what the business values the most first.

**Referees:** Geoff Fuggle - CIO WorkCover – 0423 021 338, John McCarthy – Engagement Manager Microsoft - 0414 631 553

### Sydney Water – Desalination Plant

**Project Management Systems**

*July 2007 to December 2007*

The contractor was required to provide a web-based Project Information Management System to control all key project documents and communications between all the parties involved in the design, construction, operation and maintenance of the Sydney Desalination Plant. My role in the team was to design the document management processes and implement these processes, roles, responsibilities and work flows in InCITE, the product being provided by the contractor.

**Referees:** Project Director, Ian Payne - (02) 9350 4345, John Holland Group Incite Team – Tim Crisp – 0409 138 007

### RailCorp – OSCAR Project

**ILS, Reliability and Maintenance**

*September 2005 to March 2008*

RailCorp commissioned United Group Rail to design and build 40 OSCAR trains for the Sydney outer suburban runs. My role in the team was to review the design of the train, identify all single points of failure and ensure redundancy is sufficient to meet the contractual reliability targets.

I was also responsible for designing and conducting a series of tests to evaluate numerous ‘odd scenarios’ not normally covered by conventional testing and commissioning. Other responsibilities included software change management, configuration management and the integration of test results back into production.

**Referees:** Rick Nabkey, RailCorp Technical Manager - 0412 521 467,  
Suresh Panicker UGLR Manager Systems Engineering - 0407 705 657

### IBM Global Services Australia – Westpac Account

**Project Manager**

*August 2004 to September 2005*

Westpac required a VPN Remote Access solution and Citrix in an extremely tight timeframe. In a period of 12 months our team managed to install and build over 40 servers, firewalls, switches, security devices; over \$1.8 million dollars worth of hardware and software into two data centres in Sydney. This system now allows Westpac employees to access bank systems from the home broadband internet connection, as if they were in their offices.

My role as project manager was to manage the customer expectations, requirements, resources, procurement, costs, service levels and schedules. I had around 20 resources (software developers, hardware installers, cabling, etc) to manage and a demanding reporting structure above me (delivery, governance, quality, security, etc).

# Resumé of Daniel MARIE

In addition to having an excellent team, I also attribute the success of this project to my technical understanding of the requirements, my willingness to listen to the business needs of the customer and my vision in establishing cost-effective mitigations for the numerous risks we faced during the project.

**Referees:** IBM: Neville Levinson – 1BP Project Manager Westpac Account for IBM – 0412 258 065  
Westpac: Marilyn Stewart – Westpac 1BP Project Manager – 0411 386 382

## **Commonwealth Bank of Australia**

## **IT Management Consultant**

*May 2003 to Aug 2004*

CBA identified that a key part of its transformation was to implement a standard IT&T Management Model across the bank. This model establishes a process and decision framework to support good IT&T management and sets up portfolios to identify accountabilities across the bank.

My role was to manage the IT&T Application and Infrastructure Inventory stream of work. This work included developing the required tools and collecting the data from the actual owners. My exposure to IT Management at an operational level has given me a good understanding of the various systems used by the bank and how IT is managed in the different business units.

**Referee:** John Unite – Group Technology – 0412 388 731,

## **Australian Hearing**

## **Project Manager/Management Consultant**

*Nov 2000 to May 2003*

Australian Hearing is the major provider of hearing aids in Australia who upgraded their business-system progressively over a 2 year period using a web-based portal interface to Oracle. This solution was rolled out in several phases to their 72 Hearing Centres around Australia.

My role was Project Manager for several projects, including Management Reporting, NOAH-AHCIS Interface, Roll-Out Planning and User Documentation. I managed these projects from the requirements phase right through to build, test and acceptance.

In addition to project management responsibilities, I provided consulting services including: Risk Analyses, Change Management Plans, Workforce Transition Plans, Benefits Realisation Plans, Training Plans, Rollout Plans, Asset Management Policies and Procedures and Business Process Reviews.

I developed and established a set of project management tools to improve the project management methodologies at Australian Hearing (Issue/Risk/Action/Change Management Databases in Microsoft Access) and provided training and mentoring to other project managers in the areas of planning, scheduling and issue resolution. The new web-based business system is now being successfully rolled out to over 72 Hearing Centres around Australia.

**Referee:** Jenny Slatter, Business System & IT Manager, jenny.slatter@hearing.com.au, 0411 234 808.

## **IBM Olympic Program**

## **Documentation Consultant / Results System Manager**

*April 1998 to Nov 2000*

As Project Manager for the Results System I was responsible for the delivery of all results from the field of play to the broadcasters, media, announcers, scoreboards, competitors, local TV, the internet, INFO2000 (intranet), officials, Olympic Family and spectators. The software for the Results System was developed by IBM GSC in Madrid, Spain. During this time Managed the production and delivery of Results System software and the field of play processes and procedures required to run the Taekwondo, Table Tennis and Boccia. I also managed the team of volunteers to operate the Results System leading up to and during the Olympic and Paralympic Games.

I was also responsible for establishing a structured framework for document and information management to support the IBM Olympic Program from planning, right through to the Olympics. As result of the tools I developed in Lotus Notes, the entire IBM project team had a single, reliable source of information that was easy to use and easy to keep up to date.

**Referee:** Mike Connor, IBM Results Team Leader, mikeconnor@optusnet.com.au, 0418 117 990.

## Ingenova

## Technical Documentation Consultant

*June 1995 to April 1998*

Armed with a brochure and the confidence to quote fixed price, I set out on my own and established firm relationships with several clients, servicing their documentation needs by providing excellence in technical documentation and illustrations. Here is a selection of some of my regular clients over this period:

- **Australian Defence Industries:** Hydrographic Ship Message Handling System Technical Manual, Maintenance and Operator Manuals for the Hydrographic Ship Project.
- **Genasys Australia:** Internet Help System for Geographical Information System, Online User Manual for Web GIS Development Toolkit.
- **FreightCorp:** Procurement Policy and Procedures Manual, Capital Investment Manual (Hard Copies and On-line Versions), Interactive Multimedia Procurement Training Modules.
- **Computer Sciences Corporation:** ANZAC Ship Simulator Hardware Maintenance Manual, Production Manuals, NAUTIS Tactical Trainer Hardware Maintenance Manual. For this project I had Security Clearance from Defence.
- **Australian Water Technologies:** Bat and Heritage Management Plans for Cataract Tunnel, Dam Safety Emergency Plans, Operation and Maintenance Manuals for most of Sydney's Reservoirs and Dams.
- **Sydney Water:** Contracts Management Manual (we are up to the 8<sup>th</sup> Edition)

**Referee:** Peter Barwell - Corporate Contracts Manager, Sydney Water, pbarwell@sydneywater.com.au, 9350-5578,

## Quoin Technology

## Project Manager / Senior Technical Writer

*April 1992 to June 1995*

I was employed at Quoin Technology as a project manager and senior technical writer. Quoin valued my technical skills as an Engineer, my flair for technical communications and proven abilities to lead a team of writers in large-scale documentation projects. While at Quoin I undertook the following tasks:

- Usually managed up to 3 concurrent documentation projects at a time (eg. City Rail Procurement Manual and Warragamba Dam Operations Manual).
- Recruited staff, monitored performance, provided counselling and advice to staff who were having problems performing.

Here is a selection of the clients I provided services to while at Quoin:

- **Aristocrat:** Gaming Machine Service and Operator Manuals, Document Management System
- **Commonwealth Serum Laboratories:** Design of Document Management System for new plant, Engineering Management Procedures, Documentation Manual, Document Management Manual
- **Railway Services Authority:** Procurement Policy & Procedures Manual, Contract Officer's Guide.
- **Castrol:** Product Training System, Promotional Brochure
- **Water Board:** Warragamba Dam Operations Manual
- **CityRail:** Standard for Producing Engineering Manuals and Specifications, Publications Management Manual, Directory of Publications, Procurement Policies and Procedures.

**Referee:** John Unite, Director – junite@bigpond.net.au – 0412 388 731

# Resumé of Daniel MARIE

## **Thomson Sintra Pacific**

## **Documentation Project Manager / Technical Author**

*July 1989 to April 1992*

As a native French-speaking, technical writing, Electrical Engineer, I was ideally suited to this role and enjoyed immensely the professional challenges of working in Defence and the excitement of working in France. This was a large Defence Project for the Australian Navy. For this project I had Security Clearance from Defence.

My role was to manage a team of 13 authors and illustrators to produce the System Manual and Technical Equipment Manuals for the Collins Class Submarine. As Documentation Project Manager I undertook the following tasks:

- Managed the production of the Maintenance Manual, a 20 volume, 6000 page document that met strict Navy standards.
- Scheduling/allocation of work between the 13 writers/SMEs/illustrators to meet contract milestones and deliverables.

## **Tekpro, Tokyo Japan**

## **Technical Author / Illustrator / Editor**

*November 1988 to July 1989*

I joined a technical documentation company in Japan specialising in high-tech electronics. Tekpro needed an Electrical/Electronic Engineer to produce special documentation for designers of integrated circuits so they could understand how to build systems using these complex components.

This is where I learnt the "craft" of technical writing under the guidance of a master of the art with over 20 years experience in the industry. He gave me the confidence in technical writing to undertake this type of work when I returned to Australia.

## **Scandic International, Sydney**

## **Design Engineer / Technical Manager**

*April 1987 to November 1988*

As Technical Manager I undertook the following tasks:

- Started with a prototype in a garage and within 12 months established a factory that manufactured 10 units/month for the Australian and overseas market.
- Developed the business from a prototype/concept to a factory employing 8 staff.
- Leased premises, hired staff, setup the production line, established admin/office processes, quality system and supply chain. Trained staff in all aspects of assembly and maintenance.
- Won the tender with the NSW Police to provide Red Light Cameras for Sydney and then installed and commissioned the first 6 Red Light Cameras.

## **Megadata**

## **Electrical / Electronic Engineer**

*November 1984 to April 1987*

In my first six months at Megadata I mainly tested complex microprocessor boards and then moved up to system testing. Megadata produced customised control systems for utilities companies (eg. Prospect Electricity, Mt Beauty Power Station).

After becoming familiar with their product range I was promoted to the role of Project Manager/System Engineer where I undertook several projects from concept, through to design, build and finally commissioning.

## Summary of Skills

### Management Skills

- Project Management – technology, business process, documentation project.
- Configuration and Baseline Management
- Risk Analysis and Management
- Software Development Methodologies
- Financial Budget and Cost Control
- KPIs and Benchmarking
- Project Planning and Resource Scheduling
- Change and Issue Management
- IT Management Processes
- Conflict Resolution
- Good Negotiation Skills

### Engineering Skills

- Systems, Control and Data Acquisition
- PCB Design, Test & Manufacture
- Pascal, C++, VisualBasic
- Networks and Communications
- Underwater Acoustics
- Sonar Applications
- System Architecture
- Production Line Management
- Digital Signal Processing
- Reliability-Centred Maintenance Studies
- Integrated Logistic Support
- Software Development
- Contract Management
- Robotics

### Software Skills (expert skills only)

- Microsoft Sharepoint
- Microsoft Word
- Microsoft Excel
- Corel Draw, Adobe Illustrator
- Microsoft Access
- Mind Manager
- Microsoft Project, Primavera
- HTML Transit, Dreamweaver, Flash
- Visio & ABC Flowcharter
- Lotus Notes (Administration & Programming)

### Documentation Skills

- Document Design and Technical Writing
- Technical Illustrations
- Training Course Design
- Document Management
- Configuration Management and ILS Issues
- On-line Documentation and Web Production
- Document Production: Printing Processes, Screen Printing, Copyright Law\
- Records Management

### Personality

- Easy to work with
- Enthusiastic
- Always brings new ideas to the table
- Always happy to help
- Not shy of hard work
- Good sense of humour

### Languages

- French (Fluent)
- Spanish (Basic)
- Japanese (HSC Level)

The End